



Application for Membership to the AUSTRALIAN INSTITUTE OF BUILDING DESIGNERS INC

Membership shall be open to all approved persons or approved entities, in accordance with the following categories and requirements:

CATEGORY OF MEMBERSHIP - MEMBER

Any person who can satisfy the requirements determined from time to time by Management Committee and being currently engaged in approved employment or self-employment within the industry or an associated organisation, institution or government body. Members in this Category shall be referred to by the term "Member".

Note: Refer to separate application forms for Student Member, Retired Member and Corporate Member

1. Applicants Details: <i>(all applicants to complete)</i>	
Name of Applicant	Title: Mr/ Mrs/ Ms/ Miss/ Dr/ Sir/ other _____ First Name/s: Surname:
Street Address	Postcode
Postal Address (if different from above)	Postcode

2a. Self Employment Details: <i>(complete only if self employed or business owner)</i>	
Business/Company Name ABN (if applicable)	
Trading Name	
Nature of Business	
Business Address	Postcode
Phone Number	Fax Number
Email address	
Web site address	

OR

2b. Employment Details: <i>(complete only if employed)</i>	
Occupation/Position	
Name of Employer	
Employer's Address	Postcode
Phone Number	Fax Number
Email address	
Web site address	

3. Individual Particulars: <i>(all applicants to complete)</i>	
Years of Relevant Experience	
Formal Qualifications (if applicable)	
Phone Numbers:	Home:
	Business:
	Mobile:
Fax Number	
Email address	
Web Site address	
Preferred Method of Communication	Mail / Fax / Email (to receive regular information) <i>(strike out those not applicable)</i>
Any other particulars: (provide any relevant details)	

4. Proposer and Seconder

*All membership applications **must** be proposed and seconded by financial members of the Australian Institute of Building Designers Incorporated. Should any applicant not be able to provide this information any committee member/s may elect to propose and/or second the application. For a committee member to undertake this process they may require an informal interview with the applicant. Informal interviews may be conducted by telephone.*

Name of Proposer	
Signature of Proposer	
Name of Seconder	
Signature of Seconder	

5. Declaration by Applicant

I hereby declare that all information provided in this application is true and accurate to the best of my ability and in making this application hereby agree, if my application for membership is accepted, to abide by the Constitution of the Australian Institute of Building Designers Incorporated. Should I wish to resign my membership at any time I will provide notice in writing to the Secretary and immediately cease to represent myself as a member of the Association. I understand that should I fail to make annual membership payments as required my membership will be terminated in accordance with the Constitution. I also hereby agree to accept regular newsletters and correspondence from the Association.

Signed _____ Dated _____

INFORMATION FOR APPLICANTS:

CURRENT MEMBERSHIP FEES:

CATEGORY	ANNUAL FEE	GST	TOTAL AMOUNT
MEMBER	\$150.00	\$15.00	\$165.00

IMPORTANT NOTES:

- * Membership fees are payable in full together with this application.
- * Your payment will only be transacted upon acceptance of your membership application. If for any reason your membership application is declined your payment will be returned together with an explanation for refusal.
- * Membership fees are renewable annually, twelve months from the date of acceptance of this application.
- * If you are unable to obtain the names/signatures of a nominator and/or seconder please do not hesitate to make application. Refer to notes at Section 4.

Notes for Applicants:

- Sections 1 to 5 (inclusive) on Pages 1 and 2 of this application contain essential information – please complete all relevant details (incomplete applications may be returned).
- Complete Section 2a if self-employed or a business owner or Section 2b if employed – do not complete both parts.
- Section 6 on Page 4 of this application provides additional information which will assist the Association in representing the membership and your industry – please complete if possible (applicants need not complete this information)
- Relevant experience means the total number of years engaged in the building industry within Australia (irrespective of the nature of your employment). Please provide any additional information you feel may assist in processing your application if your experience has been obtained other than within Australia
- All personal information provided by applicants will not be made available to any third party without the applicants written consent (in accordance with our Privacy Policy). Under no circumstances will member's details be provided in the form of mailing lists and every effort will be taken to safeguard these details. Data provided will be summarised and may be used to support or substantiate submissions or representations made by the Association. Under no circumstances will any data provided within an individual member's application be provided to any third party.
- Your application will be addressed at the next committee meeting held following receipt of your application and all applicants will be advised of the outcome as soon as possible.
- Copies of the Association's Constitution and Privacy Policy are available upon request.

Send this completed form together with annual membership fee to:

Australian Institute of Building Designers Inc

PO Box 30 North Beach WA 6920

Further enquiries: phone: Nola Bezant 0418 940 714 or email: membership@aibd.asn.au

A Tax Invoice/Receipt will be forwarded on acceptance of this application

OPTIONAL SECTION (completion not mandatory – see “Notes for Applicants” Page 3)

6. Business / Employment History: <i>(completion of this section is optional)</i>		
Areas of Expertise	<i>(Tick All Relevant Boxes)</i>	Tick Here
	Housing - Project	
	- Individually Designed	
	- Speculative	
	- Energy Efficient	
	- Environmentally Sustainable	
	- Heritage	
	- Grouped	
	- Multiple	
	- Aged or Dependant Persons	
	- Mixed Use Developments	
	- Inner City	
	- Other	
	Commercial - Factories / Warehouses	
	- Shopping Centres	
	- Hospitals / Health Care	
	- Offices	
	- Showrooms / Retail Outlets	
	- Government Facilities	
	- Carparks	
	- Restaurants / Entertainment	
	- Hotels / Motels / Taverns	
	- Public Buildings	
	- Hostels / Boarding Houses	
	Alterations and Additions – Residential	
	- Commercial	
	Other (specify) _____	
Height Expertise:	<i>(Tick All Relevant Boxes)</i>	Tick Here
<i>(include basements)</i>	Single Storey	
	Two Storeys	
	Three Storeys	
	Four to Five Storeys	
	Six to Ten Storeys	
	Eleven to Twenty Storeys	
	Above Twenty Storeys	
Your Annual Turnover:	<i>(Please Provide Best Estimate)</i>	Value
	Number of Projects - Residential (units)	
	- Commercial	
	Value of Buildings – Residential (AUD\$)	
	- Commercial (AUD\$)	
	Number of Employees	
	Percentage of Business within Australia	
	Percentage of Business Overseas	
General Questions:		Reply Here
	Do you have Professional Indemnity Insurance?	YES/ NO
	Do you support Continuing Professional Development?	YES/ NO
	Do you enter into written contracts with Clients?	YES/ NO
	Do you support professional accreditation/registration?	YES/ NO